



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRI SARADA NIKETAN COLLEGE FOR WOMEN
Name of the head of the Institution		Dr.S.Sivasangari Ramya
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04565250711
Mobile no.		7373092276
Registered Email		saradaniketan1997@gmail.com
Alternate Email		ramyaapsac@gmail.com
Address		SRI SARADA NIKETAN COLLEGE FOR WOMEN, AMARAVATHIPUDUR-630301, KARAİKUDI-TK
City/Town		SIVAGANGAI-DT
State/UT		Tamil Nadu
Pincode		630301

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs. M.Meenalochani
Phone no/Alternate Phone no.	04565250711
Mobile no.	7558139089
Registered Email	saradaniketani1997@gmail.com
Alternate Email	ramyaapsac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.srisaradaniketancollege.com/AQAR2018_19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.srisaradaniketancollege.com/calendar19_20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.20	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	18-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Audit	18-Mar-2020	40

	1	
National Academic Depository for Final Year Students	11-Feb-2020 3	260
NSS Special Camp on	10-Feb-2020 7	300
State Level Workshop on Current Scenario in Banking and Taxation-2019	09-Mar-2020 1	280
State Level Seminar on Trends in Taxation	03-Mar-2020 1	280
State Level Workshop on Tamil Literature	27-Feb-2020 1	230
Orientation Programme for YRC Volunteers	09-Dec-2019 1	120
State Level Seminar on Advanced Bio Chem Development-2019	05-Sep-2019 1	230
State Level Workshop on Mathematical Excellence Gears Advancement-2019	22-Aug-2019 1	200
Seminar on National Education Policy	31-Jul-2019 1	250
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Organised a state level seminar on National Education Policy2019 2.State Level Workshop on Mathematical Excellence Gears Advancement2019 State Level Seminar on Advanced Bio Chem Development2019 Orientation Programme for YRC Volunteers State Level Workshop on Tamil Literature 3.State Level Seminar on Trends in Taxation 4.State Level Workshop on Current Scenario in Banking and Taxation2019 5.NSS Special Camp on Youth for Cleanliness 6.National Academic Depository for Final Year Students 7.Academic Audit 8.Regular Meeting of Internal Quality Assurance Cell 9.Driving and Two wheeler driving for students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAD	About 250 students are registered for National Academic Depository
Campus Drive	One Campus drive was organized by Winners Institute of Communicative English along with Alagappa University, Karaikudi on 20.02.2019
Continous Internal Assessment	Centralized continous internal assessment committee was constituted.
Organizing Seminars	State Level Seminar,conference were organized by Department of Biochemistry, Mathematics, Tamil, Commerce, B.Com(CA)
Fresships to students	In addition, Rs. 8,30,000.00 was provided as freships to the needy students by covering their fees, hostel expenditures etc.,
Scholarship	An amount of Rs. 5,20,860.00 was distributed to SC/ST students through Government Scheme.
Vivekananda Academy of Cultural Studies	About 650 students completed Vivekananda Academy of Cultural studies organized by Vivekananda Kendra, Kanyakumari on 18.02.2020
Participation in intercollegiate competition	students actively participated and won prizes in various cultural activities in intercollegeiate competitions held in various institutions.
Parent Teacher Meeting	On 31.7.2019 & 3.3.2020, parents teacher meeting was conducted and the

	performance of the students were reported to the parents
Establishment of MoU	MoU was establish with Annamalai Driving School, Karaikudi to inculcate entrepreneurial skills to the students. During this academic year, car driving class were organized in which 46 students got benefitted.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to Alagappa University, we adopt the curriculum which is provided by the University. The institution has innovative and effective methods to deliver the curriculum. All the faculty members are covenrsant with internet. Faculty members have the opportunity to keep themselves updated with recent developments by referring various websites related to their academic interest and courses they teach to the students. Sizeable number of classes is held in ICT environment facilitating interactive learning, listening to net downloaded lecturers, etc., IT enabled learning. All teachers prepare PPT slides and deliver powerpoint presentations in the classes for explaining the concepts. At least 2 classes for each subject for a month are handled through PPT slides by every faculty and the prepared CDs are stored in the e-library for students reference. Students are encouraged to use computer software packages. Flexible in selecting SBS/NME and Elective papers. Program Outcome and Course Outcome are prepared by our faculties and uploaded in website. Special Enrichment Program : To motivate the higher achievers special enrichment programme was atarted by adapting the highest achievers by each teachers. The talented students were trained effectively by enrich them through seminars, quizzes etc., to obtain university ranks. The College has adopted various University reforms regarding evaluation viz. In the continuous

internal assessment (CIA) tests and model examination, the same pattern of question papers as in the University examination is used. Internal assessment marks are awarded to the students. * Teachers also evaluate the performance of the students through assignments, projects, seminars, oral test and practical sessions. The questions for the internal examinations were constructed to test the intellectual capacity of the students rather than the memory power up to certain extent. Academic counseling, personal counseling, psycho-social counseling, career counseling were made available to the students. Each class has a class teacher and each student has a mentor whom the students approach for academic and personal counseling. Parent Teachers meeting have been arranged and the academic performance, attendance record etc., are discussed and proper counseling is given. Mentors arrange remedial coaching for the slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vivekananda Academy of Cultural Studies	20/01/2020	650
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science	32
BSc	Information Technology	19
BSc	Physisc	13
BBA	Business Administration	9

MSc	CS &IT	6
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The affiliating University is the authority to frame the curriculum. The College does not enjoy the freedom to frame its curriculum for any of the academic programs. University will update the syllabi for every three years. The Principal of the institution discusses with the concerned faculty members, relating to the curriculum design frequently. Whenever it is found that the curriculum (Content, Structure and Contours) is to be enriched / revised to meet the present trends, the ideas are deliberated with the involvement of the faculty members those who are acting as Member of Board of Studies in Alagappa University.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Literature	60	39	19
BA	Tamil	50	24	14
BBA	Business Administration	60	30	17
BCom	Commerce with Computer Applications	80	55	46
BCom	Commerce	60	49	26
BSc	Physics	40	25	13
BSc	Mathematics	40	31	23
BSc	Biochemistry	40	39	19
BSc	Information Technology	32	10	7
BSc	Computer Science	40	53	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	696	60	23	Nil	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
44	30	2	2	2	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. • Academic Counseling, Personal Counseling, Psycho-Social Counseling, Career Counseling are made available to the students. Each class has a class teacher and each student has a mentor whom the students approach for academic and personal counseling. • Parent-Teachers meeting have been arranged monthly and the academic performance, attendance record etc., are discussed and proper counselling is given. • Mentors arrange remedial coaching for the slow learners and enrichment classes for the advanced learners. • IQAC encourages the students to participate in extracurricular activities and sports. Special Enrichment Programme: To motivate the higher achievers special enrichment program was started by adapting the highest achievers by each teacher. The talented students were trained effectively by enriching them through seminars, quizzes etc., to obtain university ranks

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
756	44	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	32	12	12	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
2020	NIL	Nil	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	128	ODD/2019	09/12/2019	30/09/2020
BSc	129	ODD/2019	09/12/2019	30/09/2020
BSc	131	ODD/2019	09/12/2019	30/09/2020
BSc	121	ODD/2019	09/12/2019	30/09/2020
BSc	122	ODD/2019	09/12/2019	30/09/2020
BCom	151	ODD/2019	09/12/2019	30/09/2020
BCom	152	ODD/2019	09/12/2020	30/09/2020
BBA	153	ODD/2019	09/12/2019	30/09/2020
BA	101	ODD/2019	09/12/2019	30/09/2020
BA	103	ODD/2019	09/12/2019	30/09/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has adopted various University reforms regarding evaluations viz. • In the continuous internal assessment (CIA) tests and model examinations, the same pattern of question papers as in the University examinations is used. • Internal assessment marks are awarded to the students as per the component criteria laid down. • Class tests are conducted twice a month. Unit tests and surprise tests are conducted to evaluate the performance of the students. • Teachers also evaluate the performance of the students through assignments, projects, seminars, oral tests, and practical sessions

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar lists the number of working days in every semester, commencement and closing dates of the semester, holidays, vacations rules, regulations for issuing of library books, rules for attendance and leave of absence, hostel accommodation, etc

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.srisaradaniketancollege.com/program_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
128	BSc	Computer Science	33	33	100
129	BSc	Information	19	19	100

		Technology			
131	BSc	Mathematics	14	14	100
121	BSc	Biochemistry	27	27	100
122	BSc	Physics	13	13	100
151	BCom	Commerce	31	31	100
152	BCom	Commerce with Computer Application	44	44	100
153	BBA	business administration	9	9	100
101	BA	Tamil	15	15	100
103	BA	English	25	25	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.srisaradaniketancollege.com/studentsurvey19_20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
International Projects	0	Nil	0	0

Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
International	Biochemistry	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Biochemistry	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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NIL	NIL	NIL	2019	0	NIL	Nil
NIL	NIL	NIL	2020	0	NIL	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	NIL
NIL	NIL	NIL	2020	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	Nil	25	Nil
Presented papers	Nil	Nil	1	Nil
Resource persons	Nil	Nil	1	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS- Tree plantation	Sri sarada nicketan college for women	3	50
NSS camp	Sri sarada nicketan college for women	3	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Sri sarada	Nilavembu	5	600

	niketan college for women	kasayam		
NSS	Sri sarada nicketan college for women	Awareness in eye donation	3	150
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8853	560500	12	2475	8865
Reference Books	600	30000	10	2500	610	32500
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	64	60	0	0	0	3	2	0	0
Added	4	0	0	0	0	0	2	0	0
Total	68	60	0	0	0	3	4	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	3	1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The College commits to providing a comfortable level of infrastructural facilities. The institution has perspective plans for infrastructure development. The infrastructure committee which includes members from management and faculty fulfills the infrastructural needs for every year. With the increase in strength as per requirement Infrastructure need is fulfilled. The infrastructural enhancement is funded by the management on a need basis subject to the availability of the funds. Institutional planning for ensuring infrastructure to be in line with Demand: Our institution is endowed with adequate physical infrastructure in terms of land and building for accommodating all its constituents. Sufficient number of classrooms, laboratories, and adequate facilities for water, transportation and electricity are available for comfortable conduct of its academic programs</p> <p style="text-align: center;">www.saradaniketancollegeforwomen.com</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	BC, MBC, DNC, SCST Government scholarship, SC/ST scholarship	70	422120
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Class	20/08/2019	80	Sri Sarada Niketan College of Women
Enrichment Class	18/09/2019	40	Sri Sarada

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	17	B.Sc	computer science	Alagappa university	M.Sc (CS)
2019	7	B.Sc	Information Technology	Alagappa university	M.Sc (IT)
2019	3	B.Sc	Bio-Chemistry	Alagappa university	M.Sc (Bio-Chemistry)
2019	15	B.Sc	Physics	Alagappa university	M.Sc (Physics)
2019	14	B.Sc	Maths	Alagappa university	M.Sc (Mathematics)
2019	13	B.Com (CA)	Computer applications	Sri Sarada Niketan College	M.Com (CA)

2019	7	B.Com(CA)	Computer applications	Alagappa University	M.B.A
2019	12	B.Com	Commerce	Alagappa Univer	M.B.A
2019	1	B.Com	Commerce	Sri Sarada Niketan College	M.Com
2019	5	B.B.A	Business administ	Alagappa University	M.B.A
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activity	department	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	00	Nil
2020	Nil	Nil	Nil	Nil	00	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council members helps to officially represent all the students in the Institute.They identify and solve problems encountered by students in the Institute. They communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted. They try to promote and encourage the involvement of students in organizing

Institute activities. They review the attendance in the class as well as when the students attend functions and programs in the Institute and outside the Institute. They ensure that the students adhere to the disciplinary policies of the Institute at all times.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

325

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution follows the practice of decentralization in the sphere of administration and financial management. To ensure optimal allocation and utilization of available financial resources Budget preparation is done methodically every year. The Management Board and Budget Committee of the College carry out budget programs for each academic year as per the vision and goals of the institution. The Faculty Curricular Advisory Committee of the College plays a major role in developing various strategies for effective implementation of the curriculum by conducting meetings with the faculty members of various department heads. The teachers are motivated to implement innovative teaching methods, e-learning, seminars, symposiums, workshops, group discussions, and industrial visits to impart the curriculum. Facilitation and Funding of Research and Project Works were undertaken by the teachers to play a vital role in making the teachers update themselves for effective curriculum delivery for the benefit of the students. IQAC plays/contributes a major role in improving internal quality assurance. The IQAC of the College is active in developing quality enhancing schemes/measures in all the seven criteria of assessment and accreditation. Documentation of lesson plans, Collection of feedback from students on quantity and quality of teaching,

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to programs is on the basis of merit in the qualifying examination and as per government norms. The College admits students of different backgrounds- rich and poor, urban and

rural, SC/ST, OBC/BC, OC and minority communities and with varying abilities. Norms of social inclusion and accommodating deserving economically poor students are our great concerns too. Our admission process is fully transparent and informative with details available in our Website, Prospectus, News Papers Ads, Cable TV Ads, Hand-outs, Bill Boards, Words-of-Mouth Mechanism, etc so that a large pool of candidates from different background could be seeded with thoughts on entering our portal.

Industry Interaction / Collaboration

Since the syllabus is framed by the university, industry interaction activity or units or course work is not available. But, we arrange for industrial visits to some nearby area and expose the students to gain practical knowledge

Human Resource Management

- The process of assessing the adequacy and capability of the human power of the institutions is almost systematized with systematic transparent and merit-oriented selection process and then continuous assessment through student feedback, peer review, and academic audit.
- Faculty members are appointed after screening the application and written test and conducting interview by the duly constituted selection committee and the order will be issued by the secretary of the institution.
- Performance of the teaching staff is assessed and a detailed faculty performance appraisal is done with a structured questionnaire. Every month feedback on the teachers is collected from students by Principal on a wide range of topics covering: Knowledge depth, Genuine Preparation, Proper Communication, Relevant Coaching, Sincere Conduct of tests, Innovative teaching and Committed Research. The performance of the teacher is also assessed by the Principal, University exam results of the students tutored by the faculty and Feedback of faculty members about their teaching skills on a prescribed format. The teachers are instructed to handle remedial coaching classes if the performance of the students is poor in the concerned subjects, besides they themselves remedying their shortfall in the areas of assessment.

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The infrastructure committee which includes members from management and faculty fulfills the infrastructural needs for every year. With the increase in strength as per requirement Infrastructure need is fulfilled. The infrastructural enhancement is funded by the management on need basis subject to the availability of the funds. The the institution encourages the faculty members to undergo training on the computer-aided teaching.</p>
<p>Research and Development</p>	<p>All the faculty members are actively engaged in research leading to project execution, guidance, doctoral research pursuit or publication/presentation of papers. Some basic research facilities are available for the students and the faculty to do minor projects. The institution plans to develop its research infrastructure in future.</p>
<p>Examination and Evaluation</p>	<p>Evaluation is made through Continuous Internal Assessment. Class tests, assignments, quiz programs, model examination, etc., are conducted to evaluate and train the students. Quizzes, group discussions, verbal tests, assignments, surprise tests are followed by all the faculty members to measure students' achievements and performance by formative approach. The summative evaluation is done during internal test and model examination. If the students performance is below average re-tests are conducted to improve their performance.</p>
<p>Teaching and Learning</p>	<p>Lesson Plan is prepared before the start of semester. Remedial, enrichment classes are taught for slow learners and toppers. Continuous Internal Assessment is conducted for the students. Bridge course is taught for the freshers in the beginning of the semester. Model exam is conducted at the end of the semester for effective preparation to face the semester exam.</p>
<p>Curriculum Development</p>	<p>Since our college is affiliated to Alagappa University, we dont have the permission to frame or modify or alter any curriculum. However, some faculty members are in Board of Studies in Alagappa University in their concern subject. They participate and make necessary corrections in the curriculum.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Canteen, Contributory Provident Fund, OD for Paper valuation, OD for attending conferences	Canteen, Contributory Provident Fund	Scholarship, Canteen, Transport facilities, Remedial Coaching, Rank Enrichment Program, Placement Cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts regularly internal and external audits by qualified

auditors. Vouchers are maintained for all transactions. Bank accounts are maintained and operated by duly authorized persons. The internal and external audits are done periodically. The superintendent in finance office and internal auditor carry out the internal audit. At the end of the academic year the external audit is done by a Chartered Accountant. The balance sheets and income expenditure accounts are prepared every year following accepted accounting principles.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent – Teacher Association meeting is conducted every month. Student's attendance, progress on academic performance etc., will be discussed and feedback will be collected from parents. Feedbacks are evaluated and reforms will be implemented if any.

6.5.3 – Development programmes for support staff (at least three)

Yoga Classes and Car Driving Classes available.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular IQAC Meetings. Online teaching and learning. Learning Management System to be introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Seminar on New Education	31/07/2019	31/07/2019	31/07/2019	135

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solid wastes which are generated through normal activities are collected, segregated, and transported to different places for composting. Eco club and NSS volunteers keep the campus clean and serene. Non-degradable wastes are stored and periodically transported to the garbage yard through Town Panchayats. Our college ensures that the liquid wastes generated through normal activities are not stagnated in any area. We have Liquid waste that originated from the Reverse Osmosis Unit is used for canteen, restrooms, and laboratories. They are streamlined through pipelines and supplied to the trees. Canteen liquid wastes are disposed of out of the college premises through the panchayats water drainage system. There are 10 rainwater harvesting pit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2019	Nil	Nil	Nil	00	NIL	NIL	Nil
2020	Nil	Nil	Nil	00	NIL	NIL	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	17/07/2019	A Code of conduct is mentioned in the academic Calendar.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	235
Republic Day	26/01/2020	26/01/2020	175
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College campus is much eco-diverse and green. It is free from polythene/ plastics and other non-biodegradable substances. The institution has also taken several other initiatives to make the campus eco-friendly. • Energy conservation • Use of renewable energy • Water harvesting • Efforts for Carbon neutrality • Plantation • Hazardous waste management/ e-waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

PRACTICE I: INCULCATING VALUE EDUCATION OBJECTIVE: The foremost objective of this practice is to impregnate value education to the students which have now become mandatory for the higher education institute. Context: The purpose of values-based education is to make the student work with the right attitude and standards to face the outside world. Now, in digital era, students are completely dissolved inside social media. Students become narrow-minded thus completely forgetting the word "humanity". In order to change the personality and character of the students and bring out a positive change in students minds, value education has been taught. Practice: Apart from the curriculum, value education classes were taken to the students regarding social values, human values, national integrity, family and friends bonding, community development, etc., Yoga day, Human Rights Day, and other universal days were celebrated in our college. All the second-year students actively participated in the program and got benefitted. Resource persons from nearby institutes and departments were invited to deliver a special lectures to the students. Students were taken to a nearby orphanage, an old age home witness the humanity. By visiting the centers, they can be changed or dwelled to cultivate the value of education in their minds. Evidence of Success: All the students were exposed to various lectures regarding value education by inviting eminent persons to college. Students were taken to various places where they got adequate knowledge regarding value education. We celebrated yoga day in our college. Problems Encountered: 1. Due to the mushroom growth of social media and entertainment, the reach of value education into their minds was found to be difficult. 2. Practical implication of value education inside the curriculum is lacking. **PRACTICE II: HERBAL GARDEN Objective:** Our aim to educate the students, teachers, and local community on the medicinal values of plants around them while paving way for their protection. Besides, creating awareness about the medicinal values of the herbs, information on a plant, highlighting its herbal properties, and how it can be used as a medicine, will be imparted

to the students and the teachers either through announcements or at school assemblies every week. Context : Nowadays, students are lacking information about the importance of plants and the medicinal value of the plants to treat various ailments. In recent days, peoples are affected by common ailments such as common cold, fever, skin diseases, diarrhea, body pain, etc. In order to avoid allopathy drugs for these common ailments, herbal plants can be used to treat the ailments without any side effects. In this context, in order to create awareness regarding herbal gardens for the students and local community, we created a herbal garden in our college. Practice: A herbal garden was established in our college to popularize the use of commonly available and frequently used herbal plants and to conserve the associated traditional knowledge. 40 plants were cultivated in the garden and they were all maintained by students themselves. One hour per week is allotted for the students to visit the herbal garden. During the free hours also, students visit the herbal garden and involve in nurturing the saplings. Evidence of Success: Own your plant scheme was flanked in the college in which students completely took care of the plant saplings. Each department was allotted specific areas in the garden to take care of the plants. Interestingly, on their birthday, students plant herbal saplings, and they adopt the plant by nurturing the saplings with due care. We also invited local community persons to the garden and disseminate the importance of the herbal garden to them and urge them to cultivate a similar type of garden in their houses themselves. We also teach them the preparation of medicinal drugs regarding the plant selection, mode of intake, and parts that must be used. 65 students planted the saplings in the Own your Plant Scheme and all the students started growing an herbal garden in their respective houses. Problems Encountered 1. During vacations, it gets difficult to maintain the herbal garden. 2. Attack of Diseases to the plants. 3. Inadequate exposure regarding traditional medicines.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.srisaradaniketancollege.com/Bestpractice19_20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution is committed to provide exponentially rewarding education, placed further with spiritual nuances, cultural niches and national zeal making the learning holistic and benefiting the nation and society as much as the individual woman student who chose to pursue her studies here. Our Motto, Vision, Mission, Objectives and Quality Policy of our Institution are intertwined and energized to fulfill the great purpose of empowerment of women in the society through women's education.

Provide the weblink of the institution

<http://www.srisaradaniketancollege.com>

8.Future Plans of Actions for Next Academic Year

FUTURE PLAN FOR 2020-2021 ? To Organize classes in online platform as one of the teaching strategies. ? To organize seminars and conferences by each department ? To establish MoUs with leading companies ? To Prepare e-content for all subjects. ? To organize a placement drive in the college. ? To motivate the staff members to enroll in online courses. ? To Motivate the staff members to attend Orientation/Refresher/Short term/ Faculty development program ? Preparing e-notes and upload in the website. ? To direct the staff members to publish research papers in the UGC Care journal list.

